February 2024

Agreement on research collaboration using the

Danish Conscription Database (DCD)

**DCD reference number:**

**Agreement signed date:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Title of subproject:  *(short research protocol must be attached including background literature, research question(s), description of the study population, variables and data analyses)* |  | | | |
| Principal Investigator of the subproject: *(name, title, institution, telephone number, e-mail)* |  | | | |
| Other members of subproject group:  (*names, e-mail, DCD contact from the steering group)* |  | | | |
| The project group’s contributions to carrying out the subproject: *(please specify who in the subproject group will undertake the individual tasks of the subproject – indicate by initials)*  *(the name of the member(s) of the DCD Steering group allocated to the project)* |  | | | |
| Time schedule for subproject |  | Start  (mth./year) | End  (mth./year) | Not applicable |
|  | Protocol |  |  |  |
|  | Preparing dataset |  |  |  |
|  | Statistical analyses |  |  |  |
|  | Writing manuscript |  |  |  |
| Reporting: | Every 6 months, first time.  Annually, first time: | | | |
| Funding:  *(please state sources of funding)* |  | | | |
| Agreement regarding publication from subproject | Form:  Authorship: | | | |
| Agreement regarding the affiliation of subprojects: | All publications from the Danish Conscription Database should include the following description of the databases scientific affiliation:  The Danish Conscription Database at the Department of Public Health, University of Copenhagen/ Institut for Folkesundhedsvidenskab, Københavns Universitet  and  state the following in the Acknowledgement:  “Authors thank M Osler, K Christensen , D Molbo, EL Mortensen, TIA Sørensen who established the database.”  (in Danish: ”Artiklens forfattere takker M Osler, K Christensen , D Molbo, EL Mortensen, TIA Sørensen som initierede projektet og var ansvarlig for dataindsamlingen”). | | | |

The present agreement is a supplement to the existing research protocol of the subproject. By signing this contract, the PI of the subproject commits to comply with the terms and conditions for collaboration with the DCD steering group. This includes ensuring that all members of the project group are aware of these rules.

Use of the data from the DCD, for other purposes than those specified in the research protocol, is not allowed without special permission from the DCD steering group.

The Principal Investigator of the subproject is fully responsible for ensuring that all aspects of the project comply with the terms of the Data Protection Agency. The principal investigator must ensure that data are stored and used in a secure data environment, preferably under Statistics Denmark, Sundhedsdatastyrelsen (SDS)’s research service or similar. The Principal Investigator covers the time used for data administration and transfer of data (min 10 hours following SDS current prize per hour).

The subproject has the right to use the provided data throughout the project period. The subproject period can be extended by applying to the DCD steering group

The allocated member of the DCD steering group is member of the subproject research group. The Principal Investigator of the subproject is responsible for involving the allocated member sufficiently in the entire research process to justify co-authorship according to the ICMJE [rules](http://www.icmje.org/recommendations/browse/roles-and-responsibilities/defining-the-role-of-authors-and-contributors.html).

The Principal Investigator of the subproject is responsible for including the description of the affiliation of the DCD database and the following acknowledgement of the DCD steering group in all publications:

The Principal Investigator of the subproject should ensure that the allocated member of the DCD steering group receives copies of applications for funds, grants, notifications from the Data Protection Agency, local data protection officers, or The National Committee on Health Research Ethics. Application for funding of new projects using data from DCD is not recommended without permission from the steering group as obtaining a grant will not necessarily lead to acceptance of the project by the steering group.

The Principal Investigator of the subproject is responsible for providing the allocated member of the DCD steering group with reprints of all publications, including abstracts, resulting from their work

The Principal Investigator of the subproject should inform the allocated member of the DCD steering group about any press release on the subject.

The Principal Investigator of the subproject is responsible for completion of the subproject in accordance with the present agreement. If the subproject does not comply with this agreement or does not progress satisfactorily, DCD may choose to terminate the collaboration agreement. If collaboration is broken off, the Principal Investigator of the subproject must immediately delete all data obtained from the DCD.

Not complying with this agreement may elicit a legal assessment of whether the action is a break of a pertinent Danish law (data protection, intellectual property rights, scientific misconduct).

Copenhagen, date:

Signed Signed

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Principal Investigator of the subproject Head of the DCD steering group